



	Apologies were received from Chris Kilby, Victoria Bamber, Danny Appleton and India Cummins.	
2. Minutes of the 12 Feb 2020	<p><b><u>Minutes of the 12 Feb Meeting</u></b></p> <p><b>ACCURACY</b></p> <ul style="list-style-type: none"> <li>• Page 1; EN's name is spelt incorrectly.</li> <li>• Page 3; The Chair confirmed the minutes accurately reflected the previous discussions on proposed unit numbers.</li> <li>• Page 5; EW noted the minutes inaccurately report that he uses the doctors surgery. Remove the words "rarely used" in this item.</li> </ul> <p><b>Actions from previous meeting</b></p> <p>Communities First to mail out copies of the minutes ahead of the next meeting - Completed by Communities First</p> <p>Everyone to complete the pack on parking and access with written comments and return them to the Estate Office by the end of the w/c 17th February. - Completed by everyone who wished to submit written comments.</p> <p>Members interested in joining the Residents' Charter working group to contact CR - Completed, four residents have applied to join the group</p> <p><b>Matters arising</b></p> <p>RB asked for a clarification on how much commercial space will be re-provided. SK said there needs to be a process to understand the needs of the current commercial space but that it was not within Swan's business model to provide additional commercial space.</p> <p>RB asked why the use of garages had not been discussed at an ERSG meeting. SK confirmed that this was a housing management issue, not an issue for these meetings. GP noted that a wider discussion on parking can take place once a transport consultant is appointed.</p>	

	<p>RB asked why AOB has been removed from the agenda. CR said AOB was removed to ensure issues and questions were addressed outside of the meeting or otherwise combined with other agenda items.</p> <p>SK confirmed that the questions RB had submitted prior to the meeting would be answered by the next ERSG.</p>	<p>Swan</p>
<p>3. Design Proposals</p>	<p><i>Access</i></p> <p>MK introduced the discussion on access and outlined the possible options for access to Brayford Square. MK highlighted the planning constraints within the development, including the distance or some parts of the site from existing properties and the requirement to provide a certain number of family-sized units.</p> <p>SK noted access from the George Pub is possible but it is an issue to raise with the Council.</p> <p>MK said there will be discussion on the issue of security at some point in the future, with a consideration of the wider approach to security across the Estate.</p> <p>EW encouraged a consideration of the existing open space.</p> <p>RB asked how the unit mix was decided. MK said it was the number agreed by Swan and given to the project team as part of the brief.</p> <p>JH asked how many blocks are being proposed. MK said the number of blocks hadn't been determined yet as access needed to be considered first.</p> <p>MK said there needs to be a consideration of how space is used, for example the existing basketball court is not serving</p>	

the community well. Can any replacement be used to provide for more activities for more people?

SW said access for construction traffic needs to be considered. MK confirmed it would be at a later stage.

RB asked whether modular housing built off-site was being considered. MK said it was not being considered as it would not provide the correct level of quality and space.

It was agreed that Summercourt Road would be an appropriate access point to the site, but that it was not sufficient to handle the extra traffic in its current state. One option might be to introduce a one-way system along the road.

#### *Natural surveillance*

MK outlined how passive surveillance could be enabled through design. SW said there were already CCTV cameras on the Estate which were not effective. MK clarified that passive surveillance means local residents are able to see and monitor the area. GH said there was concern that new surveillance would simply push the anti-social behaviour further into the Estate.

#### *Parking*

JH said he was concerned about the loss of parking during construction. MK said it depends on the phasing of the development. He confirmed the project team understand that parking is important for residents. Temporary car parking may be considered if spaces are lost during construction or enabling works.

MK explained 75 car parking spaces need to be provided as part of the development, which includes the existing spaces and the required blue badge spaces for the new units.

MK outlined the three potential options to provide the necessary parking;

- On-street parking, which would require the use of green spaces, which is why this the option is not being pursued;
- Podium parking at ground level between the homes, covered by a communal podium garden, or

	<ul style="list-style-type: none"> <li>•</li> <li>• Basement parking beneath the new homes.</li> </ul> <p>RB asked if individual garages would be provided. MK said they would not be.</p> <p>SW said underground car parking would work providing it is secure.</p> <p>SW asked if electric vehicles were being considered. MK said vehicle charging points would be included as it was planning policy, but that there needed to be a consideration of how the design would also meet growing demand for charging points in the future.</p> <p><i>Servicing access</i></p> <p>RB said there needed to be an understanding of the organisations that will use the wellness centre before the design is confirmed. SK said the team already know the type of users who could move into the centre, including the GP surgery, the pharmacy and possibly the Carers' Centre.</p> <p>EW noted the current access adjacent to the carers' centre could continue to be used, but was aware that parking at the carers' centre would put extra pressure on the access roads.</p> <p>MK said the design process would develop a strategy to identify areas which are sensible to build and would have the least amount of impact</p>	
<p>4. Dates of future meetings</p>	<p><b><u>Date of future meetings</u></b></p> <p>The Chair noted the proposed changes to the upcoming meeting dates which will be in place from the next meeting onwards;</p> <ul style="list-style-type: none"> <li>• 8<sup>th</sup> April moved to 22<sup>nd</sup> April</li> <li>• 10<sup>th</sup> June moved to 17<sup>th</sup> June</li> <li>• 12<sup>th</sup> August moved to 19<sup>th</sup> August</li> </ul>	

	<ul style="list-style-type: none"> <li>• 14<sup>th</sup> October moved to 22<sup>nd</sup> October</li> </ul> <p>The dates were agreed.</p> <p>Meeting closed at 19.58.</p>	
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	Action	Who
1.	Swan to provide answers to questions provided ahead of the meeting.	Swan

Signed by the Chair: .....

Date: .....